



Headteacher: Mrs Donna Mitchell

The Holy Family Catholic High School, Longhedge Lane,
Carlton, North Yorkshire, DN14 9NS

Telephone: 01405 860276

Email: enquiry@holyfamilycarlton.org Website: www.holyfamilycarlton.org

Dear Parents and carers,

Reminder/Update on Behaviour Expectations: Term Three

In January we updated our behaviour policy and informed you of how we expect to students to conduct themselves in and around school. As it is the start of a new term, we feel this is a good time to tell you how we have further developed our behaviour systems. Students were reminded of these expectations in assembly this week.

We are commitment to providing a safe and conducive learning environment at Holy Family.

Calm entry, calm exit, calm corridors:

Students line-up outside of classrooms before they enter and are asked to stand behind their chairs whilst they wait for their next instruction. Additionally, students stand behind their chairs at the end of a lesson and are dismissed row by row. This leads to calmer behaviour on the corridors as students make their way to their next lesson.

Clear Expectations: We have reinforced the importance of having a positive attitude to learning and how we expect students to behave at the start of EVERY lesson. There is *common language* used by all members of staff, such as; "pens, planners, places". Students are expected to have their equipment ready and be set up to learn. The teacher gives a clear outline of the lesson.

Consistent Consequences: To ensure fairness and consistency, we have updated our approach to consequences for behaviour infractions. This will help reinforce the connection between actions and consequences, promoting responsible decision-making among our students.

Positive Reinforcement: Alongside consequences, we are placing an increased emphasis on positive reinforcement. Students will be recognised and rewarded with virtue points for exhibiting exemplary behaviour, contributing to a positive and encouraging atmosphere within the school.

Communication and Involvement: We encourage open communication between parents, teachers and students. In the event of behaviour concerns, our staff will promptly call or message to discuss the situation and work collaboratively to find solutions. Planners will now need to be signed weekly by tutors and parents. We value your involvement in your child's education and appreciate your support.

Clarification on uniform expectations:

- Plain black leather/leather-look shoes and no logos.
- Make-up should be applied discreetly, if at all, during school hours.
- Fake tan is not permitted in school and it's essential to avoid applying it close to the return to school date, ensuring a natural and appropriate appearance.
- False or coloured nails and false eyelashes are not allowed
- Jewellery: Small, round gold or silver studs in ears only.
- Piercings (facial & body), rings, bands, necklaces, and bracelets are NOT permitted.
- Logos and brands are NOT permitted on any PE kit items other than the school logos.
- If students wish to wear the skort for PE lessons, they must come to school in leggings or jogging bottoms. They will then be able to change into the skort in the changing rooms at the start of their PE lesson.

Please be aware that failing to comply with the uniform policy will result in a loss of break and lunch until issues are rectified. Students refusing to comply will be treated as defiance and be dealt with in line with the school's Behaviour Policy.





Headteacher: Mrs Donna Mitchell

The Holy Family Catholic High School, Longhedge Lane,
Carlton, North Yorkshire, DN14 9NS

Telephone: 01405 860276

Email: enquiry@holyfamilycarlton.org Website: www.holyfamilycarlton.org

RESET Room Procedure

If a student is given a C4 by their class teacher, a member of staff will receive a 'Callout' message and they will go and remove them from their lesson and take them to the Reset room. Once the student is in the room, they must follow the following instructions:

- Hand their phone in upon entry. This will be placed in a lockable drawer.
- Complete a behaviour reflection form.
- Attempt to complete the work that is provided by the supervising teacher.
- Remain silent, allowing other students to get on with their work.

RESET Room Defiance

- Failure to follow these instructions will prompt an instant phone call to parents and time in the Reset Room will be extended.
- If students are asked to be removed from the Reset Room, they will be placed with a member of SLT.
- An after-school detention (until 4pm) will follow. The date for the after school detention will be arranged with parents.
- Further defiance will result in a suspension.

Time spent in the Reset room:

The table below outlines the amount of time that a student will spend in the Reset room if they are removed from their timetabled lesson.

Removed	Time spent in the Reset Room		
Period 1	Period 1	Period 2	Break
Period 2	Period 2	Break	Period 3
Period 3	Period 3	Period 4	Lunch
Period 4	Period 4	Lunch	Period 5
Period 5	Period 5	Periods 1 and 2 as well as Break the following day	

The Reset room aims to promote self-awareness, emotional regulation, and improved decision-making skills. **Whilst there, students must complete their classwork supported by a range of materials, such as books, and calming activities, to help them refocus and regain a positive mind-set.**

If you have any questions or concerns regarding these updates, please do not hesitate to contact us via enquiry@holyfamilycarlton.org

Yours Sincerely,

Mr Wadsworth
Senior Lead for Behaviour & Attendance

