



Headteacher: Mrs Donna Mitchell

The Holy Family Catholic High School, Longhedge Lane,
Carlton, North Yorkshire, DN14 9NS

Email: enquiry@holyfamilycarlton.org Telephone: 01405 860276
Website: www.holyfamilycarlton.org

Dear Parents and carers,

As we reach the midpoint of the school year, I would like to share some important information and reminders regarding mobiles phones, attendance and uniform expectations.

Mobile Phones

In line with the new government guidance, it is crucial that students turn off their mobile phones once the school day has started. We kindly request that phones be securely placed in either the blazer pocket or school bag during school hours. This measure not only ensures a focused learning environment but also aligns with the broader effort to minimize distractions and enhance students' educational experience.

As a reminder, our school policy dictates that mobile phones, AirPods, in-ear headphones, and speakers are strictly prohibited on school premises. They will be confiscated if seen or heard during the school day. We appreciate your understanding and cooperation in enforcing these guidelines, as they contribute to maintaining a conducive learning atmosphere for all students.

Your support in reinforcing these expectations with your child is greatly appreciated.

Punctuality

I want to highlight the importance of punctuality, particularly for morning registration, for the smooth functioning of our school and your child's academic experience. Registration starts at 8:45 am.

Students who arrive late to school without a valid reason will be subject to detentions. This measure is essential to reinforce the value of being present and engaged during morning registration, a crucial aspect of our daily routine.

For students those residing in the local villages who walk or cycle to school, we kindly request your support in ensuring that your child leaves home with ample time to reach school by 8:45 am. There are a growing number of students who are getting off the bus in Carlton who are then go to the local shop, this is causing some students to be late.

Planning accordingly will not only help them avoid detentions but also allow for a smoother transition into the school day.

If your child faces unforeseen circumstances resulting in being late to school, please provide a written note or call reception explaining the situation. We will consider valid reasons for lateness on a case-by-case basis.

Attendance

In line with our commitment to excellence, we emphasise the importance of 100% attendance for all our students. Students and parents should track their attendance using the EduLink App and Page 17 in the school planner. Regular attendance is crucial for academic success and ensures that your child gets the most out of their education.





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Uniform Expectations

At the start of the year, we worked especially hard to reinforce our expectations relating to uniform with our students and we very much appreciate parental support in this area. Uniform is a great way to set high expectations and ensure students are focussed on their learning, which we know is what parents and our community want from our school. Please ensure that students are dressed appropriately for school and that you reinforce our expectations.

Uniform expectations:

- **Shoes:** Plain black leather/leather-look shoes and no logos.
- Make-up should be applied discreetly, if at all, during school hours.
- Fake tan is not permitted in school and it's essential to avoid applying it close to the return to school date, ensuring a natural and appropriate appearance.
- False or coloured nails and false eyelashes are not allowed
- Jewellery: Small, round gold or silver studs in ears only.
- Piercings (facial & body), rings, bands, necklaces, and bracelets are **NOT** permitted.
- Logos and brands are **NOT** permitted on any PE kit items other than the school logos.
- Hoodies are not allowed and should not be worn to school.

Please be aware that failing to comply with the uniform policy will result in a loss of break and lunch until issues are rectified. Students refusing to comply will be treated as defiance and be dealt with in line with the school's Behaviour Policy.

Parent/Carer Survey: We have adapted our questionnaire onto Microsoft forms

Please take some time to complete the parent/carer questionnaire to help inform our school strategy and development. This should only take a few minutes to complete.

[Questionnaire Link](#)

If you have any questions or concerns, please feel free to contact the school office or schedule a meeting with your child's teacher. We appreciate your support in creating an environment that fosters both academic excellence and personal growth.

Yours Sincerely,

Mr Wadsworth
Senior Lead for Behaviour & Attendance