

Good afternoon,

We hope you have been able to take a break from work over the Easter period and enjoy the lovely weather we have been having.

Please see below some updates regarding the JLC application and interview process:

### **Applying to JLC**

Applications are still open, there is no deadline for admissions.

Please let students know that can apply directly on the JLC website - [www.leggott.ac.uk/apply](http://www.leggott.ac.uk/apply)  
Once they have submitted their application, a member of the recruitment team will contact them via telephone to complete their college interview.

### **Waiting for an interview**

If a student contacts you to say they have applied to JLC before Easter but have not yet been contacted, please could you ask them to contact our admissions team to update us with their contact details - [admissions@leggott.ac.uk](mailto:admissions@leggott.ac.uk)

### **Confirmation of a place**

Conditional offers for a place at JLC will be made at the end of the telephone interview, and then confirmed via an email from our admissions team. We do not know if or when our usual confirmation letters will be sent out as staff are now working from home.

### **Summer Tasks**

Students who have been offered a place at JLC will receive an email containing a link to their 'summer tasks' to be completed and submitted to the relevant department via the email address that is provided in the link. We are encouraging students to complete the tasks as soon as possible as more will be set over the summer period.

If you are interested in taking a look at the tasks that have been set, please head to the page on our website - [www.leggott.ac.uk/prospective-students-2020/](http://www.leggott.ac.uk/prospective-students-2020/)

### **Changing Courses**

Course change requests can be made via email - [admissions@leggott.ac.uk](mailto:admissions@leggott.ac.uk)

Even if a student has had their interview, and received a conditional offer from us - they can still change their course options if they wish to.

If you have any further queries, please do not hesitate to contact us.

Kind regards,  
Samantha and Katharine

### **Recruitment Team**

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