

# HOLY FAMILY CATHOLIC HIGH SCHOOL



## Career Provider Access Policy

POLICY DATE: DECEMBER 2018  
REVIEW DATE: SEPTEMBER 2021

## **Holy Family Catholic High School: Career Provider Access Policy**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Pupil entitlement**

All pupils in years 8-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact Mr Devlin, Careers Leader,  
Telephone: 01405 860276; Email: [devlind@holyfamilycarlton.org](mailto:devlind@holyfamilycarlton.org)

### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers or for pupils to visit providers in their place of work. Below is a table of some of the opportunities available to each year group:

| <b>Year Group</b> | <b>Example Events</b>      |
|-------------------|----------------------------|
| 7                 | Enterprise challenge       |
| 8                 | KS4 options events         |
| 9                 | Employers speed networking |
| 10                | Career assemblies          |
| 11                | Post-16 fair               |

Please speak to our Careers Leader to identify the most suitable opportunity for you. Each request for access to work with our pupils will be assessed on its own merits and the Careers Leader will ultimately will decide if your request is most appropriate for our pupils. If your request is declined we do welcome further requests for future opportunities.

### **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature.

### **Approval and review**

Approved by Governors on 15 November 2018

Next review: *September 2021*

Signed: 

Mr P A O'Neill, Chair of Governors

Signed: 

Mrs D Mitchell, Head teacher